



Curl PEI AGM Agenda

Thursday, October 13, 2016

- Item I Roll Call, and report on credentials
- Item II Recognize Curlers Deceased during the year
- Item III Minutes of the 2015 AGM and May 17, 2016 Special Meeting
- Item IV Business Arising Minutes
- Item V President's Report
- Item VI Treasurer's Report
- Item VII Other Reports
- Item VII Correspondence
- Item IX Business arising from correspondence
- Item X Consideration of Resolutions
- Items XI Announcement of sites and dates of Bonspiels
- Item XII Election of Officers and Directors
- Item XIII Appointment of Auditors
- Item XIV Introduction of New President
- Item XV New Business
- Item XVI Adjournment

Curl PEI - AGM
May 27, 2015
Silver Fox Curling Club

Item I: Roll Call, and report on credentials
Voting delegates: Angela Hodgson (President), Andrew Robinson (1 st Vice President), Rod MacDonald (2 nd Vice President), Michelle MacIntyre (Treasurer), George Koke (Past President), Phillip MacDonald (Montague), Phillip McInnis (Charlottetown), Bev McCormack (Cornwall), Susan Hubley (Crapaud), Cliff Poirier (Silver Fox), Clair Sweet (Maple Leaf), Audrey Callaghan (Western) Staff: Amy Duncan Observers: Kay Atkinson, Amanda Bulger, Sheila Compton, Larry Richards, Jerry Muzika, Phylis Stretch, Gayle Johnston
Item II: Recognize Curlers Deceased during the year
Moment of Silence
Item III: Minutes of the 2015 AGM
George Koke moved the minutes of the 2014 AGM be approved as submitted, seconded by Susan Hubley. Motion Carried.
Item IV: Business Arising from the 2015 AGM Minutes
No Business Arising.
Item V: President's Report
Angela Hodgson submitted a written copy President's Report. A couple of highlights from the year included continuation of the small grants going to member clubs and the implementation of Rockthelce.ca.
Item VI: Treasurer's Report
Michelle MacIntyre presented the financial statements. The question was raised as to why the receivables were so high. Answer: As of April 30, 2015 we were still waiting for the sponsorship cheque from Kruger, it has since been deposited. The receivables on May 27, 2015 were \$9345.
Item VII: Other Reports
<ul style="list-style-type: none">• All Clubs were given an opportunity to report on their year.• The Executive Director Report was submitted and included in the package.• Kay Atkinson submitted a written report on behalf of the Umpires Committee. She explained they are working on becoming more consistent at all events and have workshops and a preseason meeting planned for the fall.• Derek MacEwen submitted a Webmaster's Report; it was included in the AGM package.• Jerry Muzika was present to speak to the PEI Curling Hall of Fame Report and highlighted the new home will be in the Maple Leaf Curling Club.• George Koke gave a verbal update on Curling Canada explaining there will be some changes made in the coming months.• A written Curl Atlantic report was circulated. Motion to adopt all reports. Moved by Rod MacDonald, seconded by Phillip MacDonald. Motion Carried.
Item VIII: Correspondence

No Correspondence.
Item IX: Business Arising from Correspondence
None
Item X: Consideration of Resolutions
None
Item XI: Announcement of sites and dates of Bonspiels
The 2015/16 sites and dates were presented. Motion to approve the sites and dates as presented, with the site for the U13 being corrected from Crapaud to Charlottetown. Moved by Cliff Poirier, seconded by Audrey Callaghan. Motion Carried.
Item XII: Election of Officers and Directors
The meeting was turned over to George Koke who presented nominations for executive positions as follows: President – Angela Hodgson 1 st Vice President – Andrew Robinson 2 nd Vice President – Rod MacDonald Treasurer – Michelle MacIntyre Secretary - none Call for nomination s from the floor. No nominations were made. Motion to cease nominations. Moved by Clair Sweet, seconded by Susan Hubley. Motion Carried. There was no name put forth by the Nominating Committee for the position of secretary and no nominations were made from the floor. This position will be left vacant and the executive will work to fill the position. The meeting was turned back to Angela Hodgson to chair.
Item XIII: Appointment of Auditors
Cliff Poirier moved that Sport PEI conduct our third party review, seconded by Susan Hubley. Motion Carried.
Item XIV: Introduction of New President
Angela Hodgson was introduced as the new president.
Item XV: New Business
Motion: Be it Resolved Curl PEI approve the changes to the PEI Curling Hall of Fame bylaws as requested. Moved by George Koke, seconded by Audrey Callaghan. Motion Carried. The changes included: <ul style="list-style-type: none"> • Change from “five directors” to “no more than ten (10)”; • Change quorum from three (3) to four (4); • Change “Annual Meeting to be held by Dec. 31” to “Annual Meeting to be held by May 31”; • Change “Copy of the Hall of Fame report to PEICA by Jan. 31” to “Copy of the Hall of Fame report to Curl PEI by May 31”

There was discussion on the brand change from Canadian Curling Association (CCA) to Curling Canada. The group was interested in the background on the move and wanted to express their concerns with it.

Item XVI: Adjournment

Meeting was adjourned, moved by Michelle MacIntyre.

**Curl PEI – Special Meeting
May 17, 2016
Royalty Centre, Room 212**

Item I: Roll Call, and report on credentials

Voting delegates: Angela Hodgson (President), Rod MacDonald (2nd Vice President), Michelle MacIntyre (Treasurer), George Koke (Past President), Phillip MacDonald (Montague), Phillip McInnis (Charlottetown), Bev McCormack (Cornwall), Jonathan Ramsay (Crapaud), Cliff Poirier (Silver Fox), Bob Matheson (Maple Leaf), Audrey Callaghan (Western)

Staff: Amy Duncan

Observers: Bobbi-Jo Crossman, Amanda Bulger

Item II: Consideration of Resolutions

Be it resolved that by-law 3.1.1. be changed to read: “The Association shall hold its Annual General Meeting no later than October 15 of each year. The Executive shall set the place, day and time of the meeting.” Moved by Michelle M., seconded by Cliff P. Motion Carried.

Item III: Announcement of sites and dates of Bonspiels

The 2016/17 sites and dates were presented.

Motion to approve the sites and dates as presented. Moved by Audrey C., seconded by George K.. Motion Carried.

Item IV Appointment of Auditors

Phillip McInnis moved that MRSB conduct our engagement review, seconded by Phillip MacDonald. Motion Carried.

Item V: Adjournment

Meeting was adjourned, moved by George K.

President's Report 2015/2016

It has truly been my privilege to serve as the President of Curl PEI this past year.

We were happy to be able to maintain a grant program in 2015/2016 that was designed to help our clubs access funds for putting on specific programs. Most clubs took advantage of this and were able to benefit from some assistance through the program. We are excited that we can continue to offer club support through the grant program again this season.

On the National front, we welcomed a new CEO, Katherine Henderson, who has brought a fresh perspective to the organization and has already been making some positive changes for the future. We continue to work to keep the lines of communication open between all of the member associations and the national body and I believe that we have made good strides in that area.

We were successful in lobbying to have the pre-qualifier removed from the Brier and Scotties beginning in 2018 allowing equal access to championships for all Member Associations and curlers across the country.

As with any sport our success is impossible without the support of our sponsors. I extend a sincere thank you to all sponsors for their continuing support to the game of curling.

I wish to congratulate all our Provincial Champions for 2015/16 for their curling successes this year. Through the work of our new High Performance committee I look forward to seeing what the future holds for our athletes. I would also like to extend a thank you to all PEI clubs, their members and the club reps on our board for their input and the use of their facilities for our Provincial Championships.

Thank you to all members of the executive of Curl PEI for their efforts. They have been a great group who continue to work for the betterment of the sport on PEI.

Thank you to Derek for all of the time and effort he puts into to keeping our website up to date and the place to go for curling news on PEI. Thank you to Kay and all of our officials who do such a professional job. Also thanks to all the timekeepers, club volunteers and club staff members who give so much of themselves to make our Provincial events run smoothly.

Thank you to Amy for her continued assistance, the role of president can be time consuming and I was fortunate to have her to assist me with many tasks over the year.

As I move on from Curl PEI to a new role as a Governor with Curling Canada I am confident that Curl PEI is in a good position with strong leadership and an excellent staff member and I look forward to what the future holds for the organization.

Respectfully submitted,

Angela Hodgson

**PRINCE EDWARD ISLAND
CURLING ASSOCIATION**

Financial Statements

April 30, 2016

PRINCE EDWARD ISLAND CURLING ASSOCIATION
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April 30, 2016

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REVIEW ENGAGEMENT REPORT

To the Members of Prince Edward Island Curling Association

We have reviewed the statement of financial position of Prince Edward Island Curling Association as at April 30, 2016 and the statements of operations, changes in net assets and cash flows for the year then ended. Our review was made in accordance with Canadian generally accepted standards for review engagements and, accordingly, consisted primarily of inquiry, analytical procedures and discussion related to information supplied to us by the association.

A review does not constitute an audit and, consequently, we do not express an audit opinion on these financial statements.

Based on our review, nothing has come to our attention that causes us to believe that these financial statements are not, in all material respects, in accordance with Canadian Accounting Standards for Not-for-Profit Organizations.

MRSB Chartered Professional Accountants

MRSB CHARTERED PROFESSIONAL ACCOUNTANTS

Charlottetown, PE

October 13, 2016

PRINCE EDWARD ISLAND CURLING ASSOCIATION

Statement of Financial Position

April 30, 2016

	2016	2015
ASSETS		
Current		
Cash	\$ 64,246	\$ 45,794
Temporary investments	37,424	37,603
Accounts receivable	3,610	20,075
Prepaid expense	3,455	-
	<u>108,735</u>	<u>103,472</u>
Property and equipment (Note 4)	369	1,773
	<u>\$ 109,104</u>	<u>\$ 105,245</u>
LIABILITIES		
Current		
Accounts payable and accrued liabilities	\$ 11,815	\$ 9,136
Deferred revenue (Note 5)	3,852	4,802
	<u>15,667</u>	<u>13,938</u>
Lease commitments (Note 6)		
NET ASSETS		
Unrestricted net assets (Statement 3)	<u>93,437</u>	<u>91,307</u>
	<u>\$ 109,104</u>	<u>\$ 105,245</u>

PRINCE EDWARD ISLAND CURLING ASSOCIATION
Statement of Changes in Net Assets
Year Ended April 30, 2016

	2016	2015
Unrestricted net assets - Beginning of year	\$ 91,307	\$ 89,384
Excess of revenues over expenditures (Statement 4)	2,130	1,923
Unrestricted net assets - End of year	\$ 93,437	\$ 91,307

PRINCE EDWARD ISLAND CURLING ASSOCIATION

Statement of Operations

Year Ended April 30, 2016

	Budget	2016	2015
Revenues			
Provincial Government funding	\$ 34,500	\$ 34,500	\$ 35,000
Sponsorships	18,000	19,600	18,400
Association dues	20,250	19,155	19,500
Provincial championships	17,260	16,253	16,580
Miscellaneous	6,500	10,521	21,489
Curling Canada dues	3,600	6,048	3,185
Interest	1,000	71	951
	<u>101,110</u>	<u>106,148</u>	<u>115,105</u>
Expenditures			
Accounting fees	2,000	1,590	-
Amortization of property and equipment	200	1,405	443
Bad debts	-	115	-
Club development	750	551	1,888
Dues cards and memberships	6,500	9,668	6,405
Events	25,740	27,779	40,245
Honarariums	1,500	1,820	1,500
Insurance	2,500	2,281	988
Interest and bank charges	500	512	756
Introduction to sport	12,300	4,428	11,854
Miscellaneous	5,945	315	1,250
Office	2,400	1,494	3,748
Podium project	3,000	4,758	-
Sport development	-	7,620	1,405
Telephone	500	609	439
Travel	7,200	4,669	6,606
Wages and wage levies	34,801	34,404	35,655
	<u>105,836</u>	<u>104,018</u>	<u>113,182</u>
Excess (deficiency) of revenues over expenditures	<u>\$ (4,726)</u>	<u>\$ 2,130</u>	<u>\$ 1,923</u>

See notes to financial statements

Prepared without audit

PRINCE EDWARD ISLAND CURLING ASSOCIATION

Statement of Cash Flows

Year Ended April 30, 2016

	2016	2015
Cash flows from operating activities		
Excess of revenues over expenditures	\$ 2,130	\$ 1,923
Item not affecting cash:		
Amortization of property and equipment	1,405	443
	<u>3,535</u>	<u>2,366</u>
 Changes in non-cash working capital:		
Accounts receivable	16,465	(12,017)
Temporary investments	179	(952)
Prepaid expense	(3,455)	-
Accounts payable and accrued liabilities	2,678	(8,124)
Deferred revenue	(950)	4,802
	<u>14,917</u>	<u>(16,291)</u>
 Increase (decrease) in cash	18,452	(13,925)
 Cash - beginning of year	45,794	59,719
 Cash - end of year	<u>\$ 64,246</u>	<u>\$ 45,794</u>

PRINCE EDWARD ISLAND CURLING ASSOCIATION

Notes to Financial Statements

Year Ended April 30, 2016

1. PURPOSE OF THE ORGANIZATION

Prince Edward Island Curling Association was incorporated under Part II of the Prince Edward Island Companies Act on April 21, 1977 as a not-for-profit entity. Incorporating in the manner exempts the association from income taxes providing ongoing compliance requirements are met. The objective and purpose of the association is to provide all PEI residents with fair and equal access to participation and personal growth through recreational, competitive, elite, instructional, administrative, coaching and officiating programs.

2. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian Accounting Standards for Not-for-Profit Organizations (ASNFPPO).

3. SIGNIFICANT ACCOUNTING POLICIES

Cash

Cash is comprised of cash in banks.

Investments

Investments for which there are quoted prices in an active market are carried at fair value. Unrealized gains or losses are reported as part of excess of revenue over expenditures. Investments for which there is not an active market are carried at amortized cost except when it is established that their value is impaired. Impairment losses, or reversal of previously recognized impairment losses, are reported as part of net income.

All of the association's current investments are recorded at amortized cost, as the association does not have any investments quoted in an active market.

Accounts receivable

Accounts receivable arise from club dues and sponsorships. An allowance for bad debts has been calculated through discussions with management, assessment of the other circumstances influencing the collectibility of amounts, and using historical loss experience. Amounts deemed uncollectible are written off and deducted from the carrying value of the receivable. Amounts subsequently recovered from accounts previously written off are credited to the allowance account in the period of recovery.

Property and equipment

Property and equipment is stated at cost less accumulated amortization. Property and equipment is amortized over its estimated useful life on a declining balance basis at the following rates:

Equipment	20%
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One-half of the annual rate is recorded in the year of acquisition; no amortization is recorded in the year of disposal.

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PRINCE EDWARD ISLAND CURLING ASSOCIATION

Notes to Financial Statements

Year Ended April 30, 2016

3. SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Government assistance

During the year, the association received \$34,500 (\$35,000 - 2015) from the Province of Prince Edward Island for the development of junior curlers and to assist elite athletes.

Government grants are recorded when there is a reasonable assurance that the association had complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Donated goods

Donated goods are recorded at their fair market value at the time of the donation. During the year, \$600 in goods were donated and included in sponsorship revenues and event expenditures .

Contributed services

Volunteers contribute significant hours each year to assist the organization in carrying out its service delivery activities. Because of the difficulty in determining their fair value, contributed services are not recognized in the financial statements.

Financial instruments

The association initially measures its financial assets and financial liabilities at fair value, except for certain related party transactions that are measured at the carrying amount or exchange amount, as appropriate.

The association subsequently measures all of its financial assets and financial liabilities at cost or amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value of these financial instruments are recognized in net income.

Financial assets measured at amortized cost on a straight-line basis include cash, temporary investments, and accounts receivable.

Financial liabilities measured at amortized cost on a straight-line basis include accounts payable and accrued liabilities.

Transaction costs on the acquisition, sale, or issue of financial instruments that are subsequently measured at amortized cost are shown as an adjustment to the carrying value of the related financial instrument.

Revenue recognition

The organization follows the deferral method of accounting for revenues. Restricted contributions are recognized as revenue in the year in which the related expenditures are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured.

Interest revenue is recognized on a time proportionate basis.

(continues)

PRINCE EDWARD ISLAND CURLING ASSOCIATION
Notes to Financial Statements
Year Ended April 30, 2016

3. SIGNIFICANT ACCOUNTING POLICIES (continued)

Measurement uncertainty

When preparing financial statements according to Canadian ASNPO, management makes estimates and assumptions relating to:

- reported amounts of revenues and expenditures
- reported amounts of assets and liabilities
- disclosure of contingent assets and liabilities.

Estimates are based on a number of factors including historical experience, current events and actions that the association may undertake in the future, and other assumptions that management believes are reasonable under the circumstances. By their nature, these estimates are subject to measurement uncertainty and actual results could differ. In particular, estimates are used in accounting for certain items such as revenues, allowance for doubtful accounts, and useful lives of capital assets.

4. PROPERTY AND EQUIPMENT

	Cost	Accumulated amortization	2016 Net book value	2015 Net book value
Equipment	\$ 9,083	\$ 8,714	\$ 369	\$ 1,773

5. DEFERRED REVENUE

	2016	2015
Canada Winter Games	\$ 2,352	\$ 3,302
Website development	1,500	1,500
	\$ 3,852	\$ 4,802

6. LEASE COMMITMENTS

The association has a one year lease for its premises. The lease payments due over the next year total \$504 and the lease expires April 30, 2017.

PRINCE EDWARD ISLAND CURLING ASSOCIATION

Notes to Financial Statements

Year Ended April 30, 2016

7. FINANCIAL INSTRUMENTS

The association's financial instruments consist of cash, temporary investments, accounts receivable, and accounts payable and accrued liabilities.

The association is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the association's risk exposure and concentration as of April 30, 2016.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The association is exposed to credit risk from customers. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information. The association has a significant number of customers which minimizes concentration of credit risk.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The association is exposed to this risk mainly in respect of its receipt of funds from its customers and other related sources and accounts payable.

8. COMPARATIVE FIGURES

Comparative figures and budget figures were not subject to review or audit by an external accountant, and are presented for comparative purposes only.

Executive Director's Report

2015/16 was another busy year for Curl PEI and the seven Clubs. This year really built on the relationships between us all in the season before and we saw Curling Canada offering assistance this year as well. We all know we have a great product and we know we are stronger together, that was seen this year with everyone sharing resources and ideas.

There were a number of great things that happened this past year so I will just highlight a few of my favourites:

- **Curl Atlantic Business of Curling Symposium** – May 2015 was the first time I attended this Symposium and I think it was by far the best curling conference I have attended. It was wonderful to have several of our Clubs in attendance and the focus for the two days was curling in Atlantic Canada.
- **Sport Training with Synergy Fitness** – The summer of 2015 was the first year we partnered with Synergy Fitness to run training sessions for all interested athletes. The numbers were small but the group who attended felt the program was well worth their time. Some of the summer participants actually continued training through the winter. Programs like these will help our athletes advance their game.
- **Rock the Summer Camps** – In the summer of 2015 we partnered with Sport PEI and hired a summer student. He took the Floor Curl equipment and introduced curling to almost 600 children in summer camps across the Island.
- **Rocks & Rings/Curling 101 Grant** – By far, this is my favorite project that we have worked with since starting with Curl PEI in 2010. I truly believe these two programs will change our curling clubs. The 2015/16 school year we brought the Rocks & Rings program to 19 schools and 2 community groups, we saw over 3000 students. Our clubs all opened their doors and invited these same students to try curling on ice and over 220 people showed up. We need more stories like this and I think we have more in our future.

I would like to acknowledge and thank Sport Canada and the PEI Department of Health and Wellness, Sport and Recreation Division; as well as our provincial sponsors: Kruger, Travelers Insurance, Pepsico Canada, Credit Unions of PEI, KFC, Advantage Communications, Atelka, and Ferguson Logan Funeral Home for their support to our sport.

I would also like to thank all of the board of directors and the many, wonderful, curlers, coaches, volunteers, and staff from all seven of our member clubs - you all make my role much easier to do and are a pleasure to work with.

Finally, I would like to thank George Koke and Angela Hodgson for the many hours they have volunteered over the past number of years. You both came with passion, knowledge, and dedication as well as leadership skills I admire. I also like to wish Angela well as she steps on to the Curling Canada Board of Governors.

- *Amy Duncan, Executive Director*

Umpires' Committee Report October 2016

The umpires met before the season started to discuss the past season, the upcoming season and any changes made by Curl Canada.

We determined that there were a few minor issues to correct. The first was ensuring that we all made ourselves aware of the location and reliability of some key pieces of equipment at each venue. A checklist was created for each umpire to review prior to the first draw of each event to eliminate as many problems as possible in that area.

The second was to make our pregame routines as consistent as possible so that players and coaches knew what to expect to hear at each practice. Again, a routine was created and added to the materials sent to each event and umpires were requested to follow it.

We discussed the sweeping and broom issues as they stood at that time.

The dates and locations of our Provincial events were reviewed and availability of those present noted.

We got through the season with few problems. Thanks to Amy for all her assistance.

Respectfully submitted,

Kay Atkinson

Chair, Umpires' Committee



Curl PEI Provincial Events 2016-2017



*These events require CC participant fees (\$39) to be paid for each participant for EACH event.

**This event requires a CC participant fee \$7.50 to be paid for each participant for the event.

PEI Mixed Doubles Curling Championship

Location: Maple Leaf
Date: Dec. 2-4, 2016
Entry Deadline: Nov. 11, 2016
Entry Fee: \$90

*PEI Pepsi Juniors Curling Championships

Location: Montague
Date: Dec. 27-31, 2016
Entry Deadline: Dec. 6, 2016
Entry Fee: \$170 + participant fees



*PEI Scotties Tournament of Hearts

Location: Silver Fox
Date: Jan. 18-24, 2017
Entry Deadline: Dec. 28, 2016
Entry Fee: \$190 + participant fees



*PEI Tankard Curling Championship

Location: Silver Fox
Date: Jan. 18-24, 2017
Entry Deadline: Dec. 28, 2016
Entry Fee: \$190 + participant fees

PEI Future Scotties/Future Tankard

Location: Silver Fox
Date: Jan. 20-22, 2017
Entry Deadline: Jan. 6, 2017
Entry Fee: \$85

PEI Masters Curling Championships

Location: Maple Leaf
Date: Jan. 27-31, 2017
Entry Deadline: Jan. 6, 2017
Entry Fee: \$185

PEI Stick Curling Championships

Location: Cornwall
Date: Feb. 7-9, 2017
Entry Deadline: Jan. 17, 2017
Entry Fee: \$65

*PEI Seniors Curling Championships

Location: Charlottetown
Date: Feb. 10-14, 2017
Entry Deadline: Jan. 20, 2017
Entry Fee: \$190 + participant fees

*PEI U18 Curling Championships

Location: Crapaud
Date: Feb. 24-28, 2017
Entry Deadline: Feb. 3, 2017
Entry Fee: \$125 + participant fees

PEI U16 Curling Championships

Location: Western
Date: Mar. 3-5, 2017
Entry Deadline: Feb. 10, 2017
Entry Fee: \$105

*PEI Mixed Curling Championship

Location: Cornwall
Date: Mar. 3-7, 2017
Entry Deadline: Feb. 10, 2017
Entry Fee: \$190 + participant fees

PEI U13 Open Curling Championship

Location: Silver Fox
Date: Mar. 10-12, 2017
Entry Deadline: Feb. 17, 2017
Entry Fee: \$105

PEI Travelers Curling Club Championships

Location: Western
Date: Mar. 10-14
Entry Deadline: Feb. 17, 2017
Entry Fee: \$145



PEI Little Rock Jamboree

Location: Montague
Date: March 25, 2017
Entry Deadline: March 4, 2017
Entry Fee: \$40

For more information...

Visit peicurling.com or
Contact Amy Duncan
@ 902-368-4208 or aduncan@sportpei.pe.ca

